

VISION

To create an outstanding British international school which empowers all students to embrace learning, achieve their best, and promote their intellectual, emotional, social and physical wellbeing.



PEARLING SEASON INTERNATIONAL

Mobile Phones and The Use of Technology Policy

To create a community of learning within a safe, secure and happy environment where our children are motivated, challenged and supported in all they do. Our passion for learning and teaching will inspire our students, as will our warmth, humanity and transparency. Student achievement will be limitless, and they will leave with the confidence and capability that will equip them for every facet of adult life as a global citizen.

MISSION

Policy Date: May 2021
Revised:
Review Date: May 2021
Person Responsible:

Pearling Season International School

Mobile Phones and The Use Of Technology

The policy for Mobile Phones and The Use Of Technology is an addendum to the Behaviour Policy and must be followed by all students at Pearling Season International School, up to and including Year 13.

1. Purpose and Aims

The purpose of the Pearling Season International School's policy on Mobile Phones and The Use of Technology exists to ensure:

- students remain focused on learning and are not unnecessarily distracted
- the safeguarding of all students, staff and visitors from abuses of information technology and communications
- members of the Pearling Season International School community remain compliant with the relevant laws and legislation regarding the use of ICT and technology

2. General

- Users of ICT and other technology are expected to make appropriate choices
- Appropriate use of ICT and technology should extend beyond the school premises
- Parents have a responsibility to monitor their child's use of technology at home to ensure that is used appropriately and respectfully
- Misuse of the school's technology resources or using ICT or other technology to cause offense, hurt or upset to others will always be considered an act of serious misconduct and be handled accordingly
- Users must be aware that some misuses of ICT and Information Technology can result in legal action

3. Mobile Phones

- 3.1 Students are not permitted to use mobile phones inside the school building at any time for any reason, except as provided of in paragraph 3.6 below
- 3.2 If a mobile phone is seen or heard, it will be confiscated by the teacher and held until the end of the day
- 3.3 A repeat offence of 3.2 will result in the phone being confiscated and held until the end of the week. A parent will be required to attend the school to collect the phone.
- 3.4 A repeat offence will result in the phone being confiscated and held until the end of term. A parent will be required to attend the school to collect the phone and this will also be considered as Stage 2 of the behaviour system
- 3.5 A fourth offence of having or using a mobile phone in school will result in the phone being confiscated and held until the end of the academic year. This will also be considered as Stage 3 of the behaviour system
- 3.6 Students who need to call home or arrange transport at the end of the school day may use their phones in the waiting area under supervision after school to make the necessary arrangements

4. Use of Laptops, ICT and Other Technology

- 4.1 Laptops, ICT and other technological equipment must only be used in accordance with the teacher's instructions and BYOD Policy.
- 4.2 It is not permitted to take photographs, videos or audio recordings of any students, staff or visitors at the Pearling Season International School unless it is part of a supervised, learning activity that is being directed by the teacher
- 4.3 Images from inside or related to the School, may not be posted on social media without permission from the marketing department
- 4.4 Students must access only the sites specified by the teacher when using devices connected to the internet

5. Monitoring

- 5.1 Staff at the Pearling Season International School have the right to monitor students' usage of all technology equipment on campus, including personal electronic devices. This might include examining students' files, images and emails stored on computers, servers and phones or other mobile devices.
- 5.2 In cases where it is suspected that devices are being used to carry out acts of bullying, the device will be accessed and retained until a meeting is held with the parents of students involved.